

MINUTES OF THE TOWN BOARD
Special Meeting March 20, 2108

Minutes of a Special Meeting of the Town Board held on March 20, 2018 at 6:00 p.m. in the Supervisor's Conference Room, 40 Mill Road, Eastchester, New York.

Supervisor Colavita called the meeting to order at 6:05 p.m. noting the presence of Councilman Bellitto, Councilman Dooley, Councilwoman Nicholson and Town Clerk Linda Laird. The Supervisor stated the purpose of the meeting is to meet with five individuals who have expressed interest in serving on the Environmental Committee.

Upon meeting the five highly qualified candidates, the Town Board discussed changing the provisions of the Resolution that established the Environmental Committee which states: (the Committee) shall consist of no fewer than five and no more than nine members who shall be appointed by the Town Board to allow for the appointment of additional members.

The meeting was adjourned at 6:55 p.m.

Minutes prepared by;

Linda Laird
Town Clerk

MINUTES OF THE TOWN BOARD
March 20, 2018

Minutes of a Meeting of the Town Board of the Town of Eastchester held on March 20, 2018 at 7:00 p.m., at the Town Hall, 40 Mill Road, Eastchester, New York.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Supervisor Anthony Colavita
Councilman Glenn Bellitto
Councilman Joseph Dooley
Councilwoman Theresa Nicholson
Councilman Luigi Marcoccia

Present: Town Clerk Linda Laird
Comptroller Dawn Donovan
Town Attorney Louis Reda

IV. OPPORTUNITY TO ADDRESS THE BOARD ON AGENDA ITEMS – none

V. APPOINTMENTS

A) APPOINTMENT - SR. OFFICE ASSISTANT

Councilman Marcoccia offered a motion that was seconded by Councilman Bellitto to approve a RESOLUTION the contingent probationary appointment of Patricia Marinello of Tuckahoe, New York to the position of Sr. Office Assistant (Automated Systems) effective March 23, 2018 at an annual salary of \$54,566 (CSEA Grade V, Step 6). She will be required to serve a probationary period which will run not less than twelve weeks and not more than fifty-two weeks. Patricia has successfully passed the civil service exam and her name appears on the Westchester County Civil Service List #02-416.

Funds have been provided in the 2018 budget.

On the roll call, all voted "AYE." Motion carried.

VI. APPROVAL OF MINUTES

Supervisor Colavita offered a motion that was seconded by Councilman Marcoccia to approve the Minutes of the March 6, 2018 Town Board Meeting Minutes as prepared by Town Clerk Linda Laird.

On the roll call, all voted "AYE." Motion carried.

V. REPORTS OF DEPARTMENTS, BOARDS AND COMMISSIONS

A) POLICE DEPARTMENT REPORT

The Board reviewed and approved for filing the following reports for February 2018 of Parking Summonses, Citation Activity Report, Patrol Activity Report, Statement of Accounts and the Traffic Accident Report.

CONSIDERATION OF CORRESPONDENCE AGENDA ITEM:

VI. B) MEMORANDUM FROM COMPTROLLER RE: 2018 CAPITAL PROJECT REQUESTS

Per a request from Comptroller Dawn Donovan, Councilman Marcoccia offered a motion that was seconded by Councilman Dooley to approve the following 2018 Capital Budget Projects. The items listed have been deemed necessary and essential to the operation of the Town. If approved all of the projects will be bonded.

2018 Capital Budget Request

HIGHWAY	
LARGER DUMP TRUCK	210,000.00
SEWER TRUCK	145,000.00
ROLLER	45,000.00
LED STREET LIGHTS	300,000.00
SIDEWALK & CURB REPLACE	175,000.00
STREET RESURFACING	650,000.00
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	1,525,000.00
TOWNWIDE	
PLAYGROUND FIBAR	25,000.00
TRAFFIC PAINT MACHINE	10,000.00
LED LIGHTS	15,000.00
GARTH ROAD BASKETBALL	11,840.00
DUNWOODIE FIELD	100,000.00
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	161,840.00
TOWN OUTSIDE	
SOLAR POWER STREET SIGNS	20,000.00
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LIBRARY	
SHADE FOR PATIO	15,000.00
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LAKE ISLE	
NETTING	30,000.00

SHADE FOR POOL AREA	35,000.00
GOLF COURSE BUNKERS	75,000.00
	140,000.00
 TOTAL PROJECTS	 1,861,840.00

Supervisor Colavita explained the Town Board worked with Departments Heads to reduce the number of Capital Budget requests to those that are absolutely necessary. In doing so, the Town's good fiscal position allows for borrowing at very low rates, likely less than 2%. Currently the Town is using only 1.85% of allowable debt.

The Supervisor explained the town has been incrementally converting the street lights to LED. Since the changeover to LED street lights can be completed by town personnel, the allocation of \$300,000 for the project will allow the balance of 1200 street lights to be converted this year. A savings on electric charges of \$100,000 per year is anticipated.

Councilman Marcoccia explained public safety is at the root of the projects to renovate the town's recreation facilities; playground fibar, the Garth Road basketball court and Dunwoodie Field.

Councilman Bellitto spoke in support of the "solid Capital Budget" and touted the inclusion of funding for additional solar power street signs. Since the signs are portable many neighborhoods will be able to use the signs to help reduce speeding.

B) LAW DEPARTMENT REPORT

1. RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE THE COST OF SIDEWALK AND CURB REPLACEMENT

Supervisor Colavita offered a motion that was seconded by Councilman Marcoccia to approve a **RESOLUTION** authorizing the Issuance of \$175,000 Bonds of the Town of Eastchester, Westchester County, New York to Finance the Cost of Sidewalk and Curb Replacement at various locations for use by the Department of Highway in and for the Town.

On the roll call, all voted "AYE." Motion carried.

2. RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE THE COST OF STREET RESURFACING

Councilman Marcoccia offered a motion that was seconded by Councilman Bellitto to approve a **RESOLUTION** authorizing the Issuance of \$650,000 Bonds of the Town of Eastchester, Westchester County, New York to Finance the Cost of Street Resurfacing at various locations for use by the Department of Highway in and for the Town.

On the roll call, all voted "AYE." Motion carried.

3. RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE THE COST OF ONE LARGE DUMP TRUCK, ONE SEWER TRUCK AND ONE ROLLER

Councilman Marcoccia offered a motion that was seconded by Supervisor Colavita to approve a **RESOLUTION** authorizing the Issuance of \$400,000 Bonds of the Town of Eastchester, Westchester County, New York to Finance the Cost of the Acquisition of a) One Large Dump Truck for \$210,000; b) One Sewer Truck for \$145,000; (c) One Roller for \$45,000 for use by the Department of Highway in and for the Town.

On the roll call, all voted "AYE." Motion carried.

4. RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE THE COST OF GOLF COURSE IMPROVMENTS FOR USE BY LAKE ISLE COUNTRY CLUB

Councilman Marcoccia offered a motion that was seconded by Supervisor Colavita to approve a **RESOLUTION** authorizing the Issuance of \$140,000 Bonds of the Town of Eastchester, Westchester County, New York to Finance the Cost of Golf Course Improvements for use by Lake Isle Country Club in and for the Town.

On the roll call, all voted "AYE." Motion carried.

5. RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE THE COST OF THE ACQUISITION FOR THE GARTH ROAD BASKETBALL IMPROVEMENTS

Supervisor Colavita offered a motion that was seconded by Councilman Marcoccia to approve a **RESOLUTION** authorizing the Issuance of \$11,840 Bonds of the Town of Eastchester, Westchester County, New York to Finance the Cost of the Acquisition for the Garth Road Basketball Improvements for the use by the Town Parks and Recreation Department in and for the Town.

On the roll call, all voted "AYE." Motion carried.

6. RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE THE COST OF THE ACQUISITION TO ACQUIRE AND INSTALL LED LIGHTING, A TRAFFIC PAINT MACHINE, SOLAR POWERED STREET SIGNS AND PLAYGROUND IMPROVEMENTS

Councilman Marcoccia offered a motion that was seconded by Councilman Bellitto to approve a **RESOLUTION** authorizing the Issuance of \$370,000 Bonds of the Town of Eastchester, Westchester County, New York to Finance the Cost of the Acquisition to Acquire and Install; a) LED Street Lights estimated cost of \$300,000; b) LED Lights for Town Hall estimated cost of \$15,000; c) Traffic Paint Machine estimated cost of \$10,000; d) Solar-Powered Street Signs at the estimated cost of \$20,000; e) Playground Improvements estimated cost of \$25,000 for the use by various departments in and for the Town.

On the roll call, all voted "AYE." Motion carried.

7. RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE THE COST OF FIELD AND PARK IMPROVEMENTS FOR DUNWOODIE FIELD

Councilman Bellitto offered a motion that was seconded by Councilman Marcoccia to approve a **RESOLUTION** authorizing the Issuance of \$100,000 Bonds of the Town of Eastchester, Westchester County, New York to Finance the Cost of Field and Park Improvements for use by Dunwoodie Field by the Town Parks and Recreation Department in and for the Town.

On the roll call, all voted "AYE." Motion carried.

8. RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE THE COST OF IMPROVEMENTS OF THE OUTDOOR PATIO AT THE TOWN LIBRARY

Supervisor Colavita offered a motion that was seconded by Councilman Dooley to approve a **RESOLUTION** authorizing the Issuance of \$15,000 Bonds of the Town of Eastchester, Westchester County, New York to Finance the Cost of Improvements of the Outdoor Patio at the Town Library for use in and for the Town.

On the roll call, all voted "AYE." Motion carried.

C) HIGHWAY DEPARTMENT REPORT for February 2018 was received for filing.

D) BUILDING DEPARTMENT REPORT for February 2018 was received for filing.

E) RECEIVER OF TAXES REPORT for February 2018 was received for filing.

F) TOWN CLERK'S REPORTS for January 2018 was received for filing.

VI. CORRESPONDENCE

A) MEMORANDUM FROM COMPTROLLER RE: PART TIME SEASONAL EMPLOYEES

Councilman Bellitto offered a motion that was seconded by Supervisor Colavita to approve the following Seasonal Appointment at Lake Isle:

NAME	JOB TITLE	APPOINTMENT TYPE	RATE	EFFECTIVE DATE
Cregin, Daniel	Lifeguard	Seasonal	11.00	5/26/2018
Cregin, Dennis	Lifeguard	Seasonal	11.00	5/26/2018
Holderman, Matthew	Lifeguard	Seasonal	11.00	5/26/2018
Howard, John	Lifeguard	Seasonal	11.00	5/26/2018
Howard, Molly	Lifeguard	Seasonal	11.00	5/26/2018
Parisi, Elizabeth	Lifeguard	Seasonal	11.00	5/26/2018
Zanzano, Katrina	Lifeguard	Seasonal	11.00	5/26/2018
Lavalle, Allison	Recreation Attendant	Seasonal	12.00	3/21/2018
Walters, Kimberly	Recreation Attendant	Seasonal	12.00	3/21/2018

On the roll call, all voted "AYE." Motion carried.

B) MEMORANDUM FROM COMPTROLLER RE: 2018 CAPITAL PROJECT REQUESTS

See above, prior to **V. REPORTS OF DEPARTMENTS, BOARDS AND COMMISSIONS, B. LAW**

C) MEMORANDUM FROM COMPTROLLER RE: CLOSE CAPITAL PROJECTS

Councilman Bellitto offered a motion that was seconded by Councilman Marcoccia to approve a RESOLUTION to approve the close of the completed capital projects listed below and transfer the unused funds to the Reserve for Debt. This will allow the use of the unused funds to pay the debt associated with the projects on future budgets.

Project Code	Project Name	Unexpended
H9410	Street Striping – 2010	0.00
H9426	Library Renovation – 2013	751.75
H9454	Police Locker Room – 2015	0.00
H9456	Library Shelving – 2016	0.00
H9468	Sanitation Truck – 2017	1,868.58
H9469	Highway Small Dump Truck – 2017	0.00
H9470	Highway Leaf Truck – 2017	1,362.00
H9474	Leewood Park – 2017	0.00
H9476	Cooper Field – 2017	677.01
		\$4,659.34

On the roll call, all voted "AYE." Motion carried.

D) MEMORANDUM FROM COMPTROLLER RE: UNIFORM JUSTICE COURT ACT – SECTION 2019-A

Supervisor Colavita offered a motion that was seconded by Councilman Dooley to approve a RESOLUTION to acknowledge the review of the 2017 financial audit of the Town of Eastchester's Justice Court.

On the roll call, all voted "AYE." Motion carried.

E) MEMORANDUM FROM SUPERINTENDENT OF HIGHWAYS RE: PERMISSION TO BID – SEWER TRUCK

Councilman Dooley offered a motion that was seconded by Supervisor Colavita to approve a RESOLUTION authorizing the Highway Department to go out to bid for the purchase of a Sewer Truck.

Funding in the amount of \$145,000 has been approved by the Town Board for this purchase.

On the roll call, all voted "AYE." Motion carried.

F) MEMORANDUM FROM SUPERITENDENT OF HIGHWAYS RE: PERMISSION TO BID BLACKTOP ROLLER

Councilman Marcoccia offered a motion that was seconded by Councilman Dooley to approve a RESOLUTION authorizing the Highway Department to go out to bid for the purchase of a Blacktop Roller.

Funding in the amount of \$45,000 has been approved by the Town Board for this purchase.

On the roll call, all voted "AYE." Motion carried.

G) MEMORANDUM FROM SUPERINTENDENT OF HIGHWAYS RE: PERMISSION TO BID – LED STREET LIGHTS

Councilman Marcoccia offered a motion that was seconded by Councilman Dooley to approve a RESOLUTION authorizing the Highway Department to go out to bid for the purchase of LED Street Lights to replace existing overhead Street Lights.

Funding in the amount of \$300,000 has been approved by the Town Board for this purchase. The installation will be done by the Highway Department.

On the roll call, all voted "AYE." Motion carried.

H) MEMORANDUM FROM SUPERINTENDENT OF HIGHWAYS RE: PERMISSION TO BID – 2018 SIDEWALK AND CURB REPLACEMENT PROJECT

Councilman Bellitto offered a motion that was seconded by Supervisor Colavita to approve a RESOLUTION authorizing the Highway Department to go out to bide for the 2018 Sidewalk and Curb Replacement Project.

Funding in the amount of \$175,000 has been approved by the Town Board to replace curbs and sidewalks within the Town.

On the roll call, all voted "AYE." Motion carried.

I) MEMORANDUM FROM SUPERINTENDENT OF HIGHWAYS RE: PERMISSION TO BID – 2018 STREET RESURFACING PROJECT

Councilman Marcoccia offered a motion that was seconded by Councilman Dooley to approve a RESOLUTION authorizing the Highway Department to go out to bid for the 2018 Sidewalk and Curb Replacement Project.

Funding in the amount of \$175,000 has been approved by the Town Board to replace curbs and sidewalks within the Town.

On the roll call, all voted "AYE." Motion carried.

J) MEMORANDUM FROM SUPERINTENDENT OF HIGHWAYS RE: AWARDING OF TREE SERVICE CONTRACT

Councilman Bellitto offered a motion that was seconded by Supervisor Colavita to approve a RESOLUTION authorizing the Highway Department to go out to bid for the 2018 Street Resurfacing Project.

Funding in the amount of \$650,000 has been approved by the Town Board to resurface various locations within the Town.

On the roll call, all voted "AYE." Motion carried.

K) MEMORANDUM FROM SUPERINTENDENT OF HIGHWAYS RE: PROCLAMATION OF ARBOR DAY

Councilman Bellitto offered a motion that was seconded by Councilwoman Nicholson to approve a RESOLUTION to declare Friday, April 27, 2018 as Arbor Day within the Town of Eastchester.

On the roll call, all voted "AYE." Motion carried.

L) MEMORANDUM FROM POLICE CHIEF RE: INTERMUNICIPAL AGREEMENT – 911 SERVICES

Councilman Bellitto offered a motion that was seconded by Supervisor Colavita to approve a RESOLUTION authorizing the execution of a 911 Intermunicipal Agreement with the Westchester County. The agreement is for five years commencing October 1, 2017 and terminating September 30, 2022.

On the roll call, all voted "AYE." Motion carried.

M) MEMORANDUM FROM DIRECTOR SECTION 8 HOUSING RE: AMENDMENTS TO THE TOWN OF EASTCHESTER HOUSING CHOICE VOUCHER PROGRAM PRE-APPLICATION AND ADMINISTRATIVE PLAN

Councilman Marcoccia offered a motion that was seconded by Councilwoman Nicholson to approve Amendments to the Eastchester Housing Choice Voucher Program Pre-Application; Application and Administrative Plan. The changes are in accordance with the US Department of Housing and Urban Development (HUD) guidelines, policies and procedures along with the United States Code of Federal Regulations (CFR).

The changes include the following:

- Replacing the current Pre-Application with a Pre-Application generated by HAPPY Software which is the Eastchester Housing Choice Voucher Program's current software,
- Using an amended version of the current Pre-Application as the Application for applicants when they reach the top of the list to verify eligibility,
- Amendments to the Administrative Plan regarding preferences.

On the roll call, all voted "AYE." Motion carried.

N) MEMORANDUM FROM LAKE ISLE GENERAL MANAGER RE: GOLF INDEPENDENT CONTRACTOR AGREEMENT

Supervisor Colavita offered a motion that was seconded by Councilwoman Nicholson to approve a RESOLUTION to authorize the Town Board to enter into an agreement with David C. Stevenson Golf Professional Inc. for the years 2018 – 2022. The total contractual payment for 2018 is \$226,433, for 2019 it is \$232,698, for 2020 it is \$239,024, for 2021 it is \$243,415 and for 2022 it is \$249,674 plus the 3% commission of daily golf related fees. /

On the roll call, all voted "AYE." Motion carried.

VII. MISCELLANEOUS BUSINESS

Councilman Bellitto offered a motion that was seconded by Councilman Marcoccia to approve a date change to the April Town Board meetings to ONE meeting only for the month to be held on April 17, 2018 at 8:00 pm.

On the roll call, all voted "AYE." Motion carried.

VIII. COUNCIL MEMBER REPORTS

Councilman Marcoccia announced the Lake Isle Membership Applications were mailed to residents the last week in February and that information can be found at www.lakeislecountyclub.com or by calling the membership office at (914) 961-3453. The Membership Hours are Monday - Friday: 9am - 5pm and Saturday - Sunday: 10am - 4pm. An Open House will be held at the Club on April 21st.

Councilman Bellitto announced information regarding Summer Camp Registration is available at www.eastchester.org on the Recreation Department page.

Further, Mr. Bellitto thanked Comizio Orthodontics for their sponsorship of the Annual Egg Hunt at Town Hall.

Councilman Dooley announced the Library will be hosting a variety of Shakespeare inspired events including the showing of various movies inspired by the works of Shakespeare. In addition, Frances Gilmore explores themes, characters and texts from Shakespeare's tale of political intrigue, *Julius Caesar* during this 6-week literary and theatrical workshop. In a fun and engaging environment the class will read and study text, analyze and recite prose and experience first hand the

creative process that brings theater to life. Classes will be held on Monday evenings at 7:00 p.m. on April 2, April 9, April 16, May 7, May 14 and May 21 with a program reception to be held June 4.

Councilwoman Nicholson announced the Eastchester Historical Society Annual Meeting will be held on April 8th and will feature a presentation by Ray Geselbracht, Bronxville Historian, on *A Time Traveler's Trolley Tour of Bronxville*.

Supervisor Colavita announced the 22nd Annual Michael Frey Scholarship Dinner to be held on March 24th and the Annual Mass planned for March 21st at the Immaculate Conception Church.

In anticipation of a forecasted Nor'easter snow storm, the Supervisor announced a Snow Emergency from 6am on Wednesday, March 21st through 6 am on Thursday, March 22nd. There will be no parking allowed on the streets and temporary parking exemptions will be suspended.

IX. SECOND OPPORTUNITY TO ADDRESS THE BOARD

Carl Albano, Superintendent of Tuckahoe Schools, reminded residents of the Bond Referendum vote to be held on April 10th from 6am – 9 pm at the Tuckahoe Community Center and William E. Cottle School.

There being no further public business the meeting was adjourned with a moment of silence in memory of former Police Officer and Court Officer, Tom Marallo.

Minutes submitted by;

Linda Laird
Town Clerk