

## **PARKING VIOLATIONS**

**(Tickets left on a vehicle by an officer or parking enforcement agent)**

### **How can I pay my parking ticket?**

To Pay In Person: Customer Service Window Hours are Monday thru Friday, 8:30 am-4:30 pm. Payment can be made in cash, money order or certified check. Visa and MasterCard are accepted. American Express and Discover cards are NOT accepted in person at the window. A service fee of 2.99% of any payment amount will be assessed on all credit card payments made in person. **The actual amount of the fee varies since it is based upon the payment amount.** Payments may continue to be made by cash (exact amount) or a cashier/certified check without the imposition of a service fee.

If you use a credit card in person, there will be two transaction receipts generated, one for the court fine and one for the service fee. The cardholder must sign both receipts in order for the payment to be processed in person.

*Note that neither the Town of Eastchester nor the Eastchester Town Court receives any portion of the service fee.*

To Pay by Mail: A CERTIFIED CHECK or MONEY ORDER may be mailed to the Court. Please make the item payable to "Eastchester Town Court" and be sure to print your name and case number on the front of the certified check or money order. Please **DO NOT MAIL CASH!**

If a personal check is sent in it will be sent back and if payment is not made by the date due repercussions will follow.

### To Pay Online:

Please visit the following web site for **parking tickets**  
<https://www.parkingticketpayment.com/eastchester/>

Please note that a service fee will be charged by the company processing the on line payments. The service fee is a flat \$3.50 for each parking ticket paid on line. Visa, MasterCard, Discover and American Express Cards are accepted. Please note that the service charge will be added to the fine/fee due to the Court.

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