

## SIGN REVIEW MEETING DATES AND SUBMISSION DEADLINES: 2017

Sign Review meetings are held in the 2<sup>nd</sup> floor Conference Room (located next to the Comptroller's office) of Town Hall unless otherwise noticed.

**NOTE TO APPLICANTS:** SIX complete sets of application materials must be submitted to the Building and Planning Department by the submission deadline to be considered for placement on the corresponding meeting agenda. Unless otherwise noted in the table below, the submission deadline is one week prior to the meeting. Applications will be reviewed on a first-come, first-served basis, and only those applications that are complete will be considered. Meeting the submission deadline does not guarantee placement on the next agenda. In cases where an excessive number of applications have been submitted, items may be held for the following month's agenda.

<b>SIGN REVIEW</b>	
<b>Meeting Date</b> <i>TUESDAY, 11:00 A.M.</i>	<b>Submission Deadline</b> <i>TUESDAY, NO LATER THAN 4:00 P.M.</i>
January 3, 2017	December 27, 2016
February 7, 2017	January 31, 2017
March 7, 2017	February 28, 2017
April 4, 2017	March 28, 2017
May 2, 2017	April 25, 2017
June 6, 2017	May 30, 2017
July – No Meeting	July – No Meeting
August – No Meeting	August – No Meeting
September 5, 2017	August 29, 2017
October 3, 2017	September 26, 2017
November 14, 2017*	November 6, 2017*
December – No Meeting	December – No Meeting

**\*Note:** Although the SRB typically meets the 1<sup>st</sup> Tuesday of each month, some dates have been changed to avoid conflicts with holidays and other Town meetings. These changes have been noted with an asterisk (\*). Please review the schedule carefully to note the changes.

*Town of Eastchester*