

**Supervisor**  
ANTHONY S. COLAVITA

**Council Members**  
VICKI C. FORD  
ROCCO N. CACCIOLA  
SHEILA MARCOTTE  
MICHAEL CAHALIN

**Town Clerk**  
LINDA DOHERTY

**Receiver of Taxes**  
BERT ABRAMS

Founded  1664

**TOWN OF EASTCHESTER**  
40 Mill Road, Eastchester, New York 10709  
www.eastchester.org

**Director of Planning**  
MARGARET H. UHLE, AICP, RLA  
(914) 771-3317  
(914) 771-3322 FAX

building@eastchester.org

## LOT LINE ADJUSTMENT APPLICATION PACKAGE

### Lot Line Adjustment Review Process

All lot line adjustment applications are reviewed and determined by the Building Department of the Town of Eastchester.

### Submission Requirements

3 sets of complete application packages must be submitted including all of the following information:

- A completed Lot Line Adjustment Application
- Site location map (may be based on the Town of Eastchester Tax Maps);
- A current Property Survey, prepared and certified by a Land Surveyor licensed in the State of New York;
- Legal descriptions of current and proposed lots and official tax map identification;
- Copy of latest recorded deed or title report showing current ownership for each parcel involved;
- Affidavit of ownership for each parcel involved;
- Site Plan including the following information:
  - 1) Scale, north arrow, and date of map;
  - 2) Existing and proposed lot lines with dimensions;
  - 3) Lot area of each lot as recorded and after adjustment;
  - 4) All existing and proposed easements;
  - 5) Locations, widths, and names of adjacent rights-of-way;
  - 6) Location of existing utility services;
  - 7) All existing and proposed structures with dimensions and setbacks;
  - 8) Existing contours at 1-foot intervals.
- Lot Line Adjustment Application Fee.

December 13, 2006

# LOT LINE ADJUSTMENT APPLICATION

## APPLICANT INFORMATION

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ FAX#: \_\_\_\_\_

## PROPERTY A

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_ Zone: \_\_\_\_\_

Existing Lot Area (sq ft) \_\_\_\_\_ Proposed Lot Area (sq ft) \_\_\_\_\_

## PROPERTY B

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_ Zone: \_\_\_\_\_

Existing Lot Area (sq ft) \_\_\_\_\_ Proposed Lot Area (sq ft) \_\_\_\_\_

## Reason for Lot Line Adjustment:

---

---

---

---

---

---

**AFFIDAVIT OF OWNERSHIP - PROPERTY A**

State of New York )  
County of Westchester ) SS:

\_\_\_\_\_ residing at \_\_\_\_\_  
(Name of Owner – Property B) (Address of Premises)

being duly sworn, deposes and says:

- 1. He/She is the owner of the premises described above or, if such owner is a corporation, an officer thereof;
- 2. He/She has duly authorized \_\_\_\_\_ to make and file this application;  
(Name of Applicant)
- 3. To the best of his/her knowledge, information and belief, all statements contained in this application are true, complete and correct, and all work will be performed in the manner set forth in the application and in the plans and specifications filed therewith, and in accordance will all applicable laws, ordinances and regulations.

\_\_\_\_\_  
(Signature of Owner – Property A)

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
(Signature of Notary Public)

\*\*\*\*\*

**AFFIDAVIT OF OWNERSHIP – PROPERTY B**

State of New York )  
County of Westchester ) SS:

\_\_\_\_\_ residing at \_\_\_\_\_  
(Name of Owner – Property B) (Address of Premises)

being duly sworn, deposes and says:

- 4. He/She is the owner of the premises described above or, if such owner is a corporation, an officer thereof;
- 5. He/She has duly authorized \_\_\_\_\_ to make and file this application;  
(Name of Applicant)
- 6. To the best of his/her knowledge, information and belief, all statements contained in this application are true, complete and correct, and all work will be performed in the manner set forth in the application and in the plans and specifications filed therewith, and in accordance will all applicable laws, ordinances and regulations.

\_\_\_\_\_  
(Signature of Owner – Property B)

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
(Signature of Notary Public)